



CIRCS

Central Integrated Regional Cancer Service

CIRCS Education Programs and Courses

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Independent Hospital Pricing Authority (IHPA) Costing

Teaching, Training and Research (TTR) Costing Study

CIRCS is to provide data to assist with this study, focusing on the following three concepts¹:

Direct activities

These activities “are distinct and separable activities which occur outside an episode of care but are directed towards skills and knowledge development (in the case of T&T) or the generation of new knowledge (in the case of research). In the T&T context, direct activities include lectures, tutorials and workshops (for example). In the context of research, it includes those activities that relate to the conduct of research”.

Indirect activities

These activities “are those ‘back office’ administrative and coordination activities undertaken by a health service that are essential and facilitate TTR. These activities may include utilities, maintenance, the coordination of student placements, rotations, educational program development or negotiation with higher education providers”.

Embedded activities

These activities are those “which describe where TTR occurs in conjunction with patient care”.

CIRCS Education Programs/Courses

All programs and courses delivered by CIRCS involve administration, coordination, collation and reporting at various levels. These are listed below in Table 1.

Antineoplastic Drug Administration Course (ADAC)

The Antineoplastic Drug Administration Course (ADAC) supports health professionals develop the necessary knowledge and clinical skills to administer antineoplastic drugs and handle related waste safely.

ADAC standardises the minimum competency required for the safe handling and administration of antineoplastic drugs. The course aligns with the *National Safety and Quality Health Service Standards (September 2012)* Standard 4: Medication Safety; reducing the occurrence of medication incidents and improving the safety and quality of medicine use.²

The course comprises eLearning through Queensland Health’s learning management system (LMS), supervised clinical practice and competency assessment tools and a workshop to consolidate theory to clinical practice. This workshop is delivered both face-to-face and via videoconference.

ADAC Train the Trainer (TTT)

ADAC TTT is an interactive workshop focusing on demonstrating and learning facilitation skills for the practical delivery of ADAC in Queensland Health facilities. This is delivered both face-to-face and via videoconference. Staff must have completed the first two ADAC modules to participate.

¹ IHPA, TTR Costing Study Public Consultation Paper, December 2014

² Australian Commission on Safety and Quality in Healthcare, National Safety and Quality Health Service Standards, September 2012

ADAC Clinical Skills Workshop (CSW)

The ADAC CSW incorporates the theory from all eight ADAC modules into clinical practice. It is an integral part of the course and the schedule is flexible. This is delivered both face-to-face and via videoconference.

Queensland-Cancer Education Program (Q-CEP)

Q-CEP has been designed to provide participants with learning experiences, including support and guidance, to extend their knowledge, skills, aptitude and attitudes in cancer care.

It comprises eLearning through Queensland Health's LMS, complemented by a variety of assessment pieces to facilitate the full acquisition of knowledge and skills and provide the opportunity to apply for advanced standing.

Q-CEP is delivered by CIRCS entirely by videoconference over eight sessions. Participants complete their assessment pieces directly through their individual facilities.

Central Venous Access Device (CVAD)

CVAD is designed for registered nurses new to cancer care or from generalist areas that require knowledge and skills related to Peripherally Inserted Central Catheters (PICCs) and Port-a-Devices (POCs).

CVAD workshops are delivered both face-to-face and via videoconference. Further support is provided via Telehealth and face-to-face supervision of direct patient care.

CIRCS TTR Resources

Table 1 : Staff resources within CIRCS supporting education delivery

Stream	Position	Role	Activities
Nursing (Clinical)	Nursing Director	<ul style="list-style-type: none"> • Program/course development • Administrative management/coordination • Reporting 	<ul style="list-style-type: none"> • Indirect
Nursing (Clinical)	Nurse Educator	<ul style="list-style-type: none"> • Content development • Content expert • Education delivery 	<ul style="list-style-type: none"> • Direct • Embedded
Clerical (Non-clinical)	Reporting Officer x 2	<ul style="list-style-type: none"> • General administration • LMS administration • Education coordination • Feedback collation • Reporting 	<ul style="list-style-type: none"> • Indirect
Clerical (Non-clinical)	Service Coordinator	<ul style="list-style-type: none"> • General administration • Education coordination 	<ul style="list-style-type: none"> • Indirect

CIRCS and TTR Activities

Table 2: TTR activities delivered by CIRCS

Course	Activities									
	Direct				Indirect					Embedded
	Competency assessments (simulation)	Competency assessments (face-to-face)	Workshops	Assignments	LMS administration	Enrolment	Certificates	Feedback collation	Reporting	Telehealth/Face-to-face supervision of direct clinical care
ADAC	✓	✓			✓		✓		✓	
ADAC TTT			✓		✓	✓	✓	✓	✓	
ADAC CSW			✓		✓	✓	✓	✓	✓	
CVAD	✓	✓	✓			✓	✓	✓	✓	✓
Q-CEP			✓	✓		✓	✓	✓	✓	